

APPLICATION FOR TENANCY

Agent Registration No: 14307/110/20380

Scottish Letting Agent Registration No: LARN1905004



Application Date: _____

Tenancy Details

1. Number of Applicants: _____
2. Relationship of any Joint Applicants to you: _____
3. Proposed Start Date: _____
4. Type of property required: _____
5. Area Required: _____
6. Reason property required: _____

Personal Details

1. Full Name (including title): _____
2. Date of Birth: / /
3. National Insurance No: _____
4. Current Address (including Postcode): _____
5. Telephone Number (landline): _____
6. Telephone Number (mobile): _____
7. Email Address: _____
9. Status: ☐ home-owner ☐ private tenant ☐ living with relatives ☐ other
10. Dates at current address: from / / to / /
11. If less than 3 years then please provide previous addresses & dates for last 3 years:

Current Landlord

1. _____
Name of Current Landlord: _____
2. _____
Address of Current Landlord: _____
3. _____
Telephone Number: _____
4. _____
Email Address: _____
5. Personal Referee / Guarantor Details: _____

Current Employment Details

1. _____
Name of Current Employer: _____
2. _____
Address of Current Employer: _____
3. _____
Telephone Number: _____
4. _____
Position Held: _____
5. _____
Your Salary (including bonuses, tips etc): _____
6. _____
Date Employment Commenced: _____
7. _____
Contact Name & Position: _____
8. Employment Type: ☐ full time ☐ part time ☐ contract ☐ self-employed

Company Lets or Self-employed Tenants Only (otherwise leave blank)

1. _____
Accountant's or Solicitor's Name: _____
2. _____
Address: _____
3. _____
Telephone Number: _____
4. _____
Fax Number: _____

5. _____
Email Address: _____

Bank / Building Society Details

1. _____
Bank Name & Branch Address: _____

2. _____
Account Holder Name: _____

3. _____
Account Number: _____

4. _____
Sort Code: _____

Other Income

Are you in receipt of any of the following?

- ☐ housing benefit
- ☐ income support
- ☐ unemployment benefit
- ☐ sickness benefit
- ☐ retirement pension
- ☐ disability allowance

Other Intended Occupiers (excluding joint applicants)

If it is intended for anyone other than yourself to live in the property, please provide their names, current addresses, ages (including children), and their relationship to you (please do not give details of any joint applicants as they will be providing a separate application forms):

Occupier 1: Name: _____	Occupier 2: Name: _____
Address: _____	Address: _____
Age: _____	Age: _____
Relationship: _____	Relationship: _____

Occupier 3: Name: _____	Occupier 4: Name: _____
Address: _____	Address: _____
Age: _____	Age: _____
Relationship: _____	Relationship: _____

Next of Kin

1. _____
Name & Address: _____

2. _____
Telephone Number: _____

3. _____
Email Address: _____

4. _____
Relationship to you: _____

Other Details

1. Are you a smoker? YES / NO
2. Do you have any pets? If so what? YES / NO
4. Is there anything else which you consider to be relevant to this application?

Declaration

I hereby confirm that I am over 18 years of age and the information I have provided is to the best of my knowledge true and accurate at the time of completion and hereby authorise the landlord or their agent to:

- carry out credit searches and reference checks, to contact employers, banks, referees, guarantors and credit reference agencies as appropriate.
- use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing / debt collection.
- Handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1988.

I acknowledge that my application may be refused if the landlord is unable to obtain satisfactory references. I accept that due to the confidential nature of this application, I will not be permitted access to the references or be given any explanation should my references prove unsatisfactory.

Signed:

Name (BLOCK CAPITALS): _____

Date: / /

RETURN COMPLETED FORM TO:

FORBES PROPERT, 68 BROAD STREET, FRASERBURGH, ABERDEENSHIRE, AB43 9AS